

Leaving UConn Information

The information provided below will help you make an informed decision about leaving the University. Please review this information carefully and reach out to the appropriate offices in advance of making a final decision about leaving UConn. Additionally, retain this information for future reference. There are two ways to leave UConn, cancellation or withdrawal.

- **WITHDRAWAL** from all classes once the semester has begun (You **WILL NOT** complete your current coursework).
- **CANCELLATION** (You **WILL** complete your current courses but **WILL NOT** return for the following semester).

A **LEAVE OF ABSENCE** is granted in conjunction with a voluntary separation. Students in good academic standing who know the semester in which they intend to return may request a leave of absence.

Financial Aid/Financial Aid Implications:

Your fee bill indicates which funds cover your tuition and fees. Federal Financial Aid Funds, (also referred to as “Title IV Funds”) includes grants and loans. Examples of Title IV funds are Federal Pell Grant, Federal Direct Student loans and a Parent PLUS loan. Your fee bill may have been covered with institutional, state, or third-party funds. For more information about how federal financial aid may be impacted upon your withdrawal, please visit the [Office of Student Financial Aid website](#).

The Financial Aid Office processes all refunds and account adjustments according to UConn’s Withdrawal Tuition and Fee Adjustments Schedule and Department of Education Regulations. Detailed information about this process can be found on [Financial Aid's website](#).

Federal Financial Aid (Title IV Funds) are awarded to you, contingent upon completion of the semester. If you withdraw before completing more than 60% of the semester (October 26th, 2025), your financial aid package will be adjusted, which may create a current semester fee bill balance on your account. You are responsible for paying any outstanding balance created as a result of withdrawing from the university. Federal Regulations state that a student has to complete more than 60% to earn 100% of their Aid. The calculation required for Title IV Funds is separate from UConn’s Withdrawal Tuition and Fee Adjustments Schedule. On page 2 is a chart which specifically outlines the dates of the University’s Withdrawal Tuition and Fee Adjustments Schedule. For specific questions regarding how your aid may be impacted, please reach out to the One Stop Student Services Office at onestop@uconn.edu or at 860-486-1111.

If you self-pay and are not a recipient of any financial aid or loans, refer to “UConn’s Withdrawal Tuition and Fee Adjustment Schedule” on page 2.

Institutional & State Funds If your withdrawal date is during the first ten days of the semester (i.e., during add/drop) the following funds will be cancelled:

- University Grants
- University Merit Scholarships (<https://admissions.uconn.edu/cost-aid/scholarship/>)
- Roberta B Willis Scholarship Program (Need-Merit Scholarship Program & Need-Based Grant Program)

If your withdrawal date is after the first ten days of classes, you will be considered to have earned the funds, and they will remain on your account. For University Merit Scholarships, if you withdraw after the tenth day of classes but before the 60% point of the semester, you may request the scholarship be cancelled, to retain the future semester eligibility. For example, if your bill is paid without the scholarship, you may elect to cancel the scholarship so that the withdrawal semester does not count toward the four or eight semesters of eligibility, dependent upon program.

Departmental Scholarships and/or Fellowships are awarded through your School or College, and adjustments are dependent upon the awarding office. Contact the School or College that awarded the scholarship or fellowship to determine the impact of withdrawing from the University.

GI Benefits/Tuition Assistance If you are using any GI Bill benefits or Tuition Assistance, a withdrawal or leave of absence may generate a VA debt (that you must repay) which can include all the money paid toward your tuition, fees, book stipend, and BAH. However, unanticipated active military service (including active duty for training), qualifies as a mitigating circumstance and may reduce your debt. Regardless of what benefit you are using, it’s important to notify UConn’s [Office of Veterans & Military Programs](#) that you are a GI Bill student to discuss your options.

UConn Tuition and Fee Withdrawal Adjustments Schedule: Students who cancel enrollment prior to and/or up to the first day of classes (August 25th) will have 100% of refundable fees/charges removed from their fee bill. After the first day of classes, withdrawal adjustments are made only on refundable fees/charges according to the schedule below for the Fall 2025 semester. If there is a credit balance on your fee bill after your account is adjusted, it may be refundable to you. Complete a refund request or contact the Office of the Bursar: If you have a credit balance and wish to have it refunded. Additional information can be found on the Bursar's website: <https://bursar.uconn.edu/>

Withdrawal Tuition Fees and Adjustments Schedule:

1 st calendar week: 90%	August 26 th – August 31 st
2 nd calendar week: 60%	September 1 st – September 7 th
3 rd and 4 th calendar weeks: 50%	September 8 th – September 21 st
5 th – 8 th calendar weeks: 25%	September 22 nd – October 19 th
After the 8 th week, no adjustment of tuition and fees	October 20 th through the end of the semester

Student Employment

If you are a student employee, you will no longer be able to work once you have separated. You must notify your supervisor immediately that you are unable to continue working upon completion of this form.

Cancelling Housing:

If you live in on-campus housing or have an active housing application, please log into your [My Housing account](#) to complete the **Cancel Your Housing application**. Once your separation from the University is processed, you will need to check out of your residence hall within 24-48 hours. Failure to remove your belongings and return your keys within the timeframe indicated by the Housing Administration and Finance Office may result in a lock change and housekeeping fees. Housing cancellations are generally processed the next business day through housing cancellation applications and university student status changes in Student Admin. For more information regarding the cancellation process including fees, please review the [Cancelling Housing | Campus Housing Policy](#). For specific questions regarding housing, please contact Housing Administration and Finance at 860-486-2926 or via email at livingoncampus@uconn.edu.

Readmission to the University:

When you are ready to return to campus you must complete the [Readmission Application](#) before the stated deadlines. The university will not know of your intention to return unless a readmission application is submitted. Readmission application deadlines are **July 1st** to return for **Fall semester** and **December 1st** to return for **Spring semester**.

Students applying for readmission typically return to their former school/college. If you wish to change your school/college, you may need to initially return to your original program or ACES before applying for admission to the new major. Once readmitted, you can explore the options to apply to your preferred school/college.

Students who withdraw after the end of the sixth week of a semester will not be permitted to return for the following semester.

Apply for Financial Aid Application If you plan to return to UConn and would like to be considered for financial aid, refer to the Office of Student Financial Aid Services website: **Apply for Aid>Continuing Huskies>[getting started](#)**. The awarding of most forms of UConn financial aid is reserved for applications received and logged in by the federal processor **on or before UConn's on-time deadline of February 15th** (prior to the academic year in which you will return). Awards are based on the availability of funds.

Apply for On-Campus Housing Please note, housing options are limited for re-admitted students and cannot be guaranteed. However, students who are re-admitted after medical leave are prioritized for housing. Students can email Housing Administration and Finance at livingoncampus@uconn.edu to inquire about the availability of on-campus housing.

University Email Account:

UConn Email You will retain access to your UConn email for 60 days after your separation. Prior to this time, go through your email and forward any messages you hope to retain to a non-UConn account. You may wish to update your preferred email in the Student Administration system to a non-UConn account. This will allow the University to communicate with you at that account if needed. Please contact techsupport@uconn.edu with any follow-up questions about email.